



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 9, 2020, 6:00-8:55 P.M.

LOCATION: VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



NOTE: The TCA Community may watch the TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:00 p.m.

MINUTES

Presentation Time/Start Time

- | | | |
|------|---|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:02) |
| | <ul style="list-style-type: none">• The Chair (Mr. Moulton) called the meeting to order at 6:02. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:03) |
| | <ul style="list-style-type: none">• Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Dr. Mayfield; Here // Mr. Moulton; Here // Mr. Rudder; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:04) |
| | <ul style="list-style-type: none">• Motion: Mr. Fradette moved to approve the agenda and was seconded.• Discussion: None• <u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u> | |
| IV. | Celebrate TCA (Central Elementary Gratitude Video) | 10 min (6:05) (6:05) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| | <ul style="list-style-type: none">• This past month, Central Elementary has been focusing on the character trait of gratitude• During our meeting we watched a video clip their sixth graders put together for all of the students at Central, expressing what it means to have an attitude of gratitude | |
| V. | Comments from the Board of Directors | 5 min (6:15) (6:09) |
| | <ul style="list-style-type: none">• Mrs. Goin: Reminded the Board to be on the lookout for possible Board Candidates and to remind the TCA community about the upcoming election in case someone is interested (mention in Board communication for November)• Mr. Moulton: Agreed that we should start early to find candidates for the Board election• Mr. Fradette: Positively referenced document about what it takes to be a board member, authored by Mrs. Goin and Mr. Swanson, that helped him decide to be a Board member | |
| VI. | Board Development | 15 min (6:20) (6:11) |
| | Action: (Walker)
Motion: (Info)
Rationale: to rediscover the essentials of TCA's Core Values and Educational Philosophy | |
| | <ul style="list-style-type: none">• Mrs. Walker discussed TCA's Core Values, tree trunk, referencing the following:<ul style="list-style-type: none">○ The Trivium○ Charlotte Mason Philosophies | |

- Socratic Approach
- Virtuous Character

- VII. **Legislative Update** 10 min (6:35) (6:25)
 Action: (Miller)
 Motion: (Info)
 Rationale: to review pending legislation
- The legislature is consolidating a democratic position
 - Beginning to see fast paced bill creating process
 - The trend in Colorado schools is to forgo in-person learning and opt for online leaning
- VIII. **President's Report and COVID Response Update** 30 min (6:45) (6:34)
 Action: (Sojourner)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)
- Dr. Sojourner highlighted the following items from his report:
 - Mr. Weston's Report to ASD20 (Mr. Weston is the Board liaison to ASD20)
 - The report focused on the following areas: Academic Performance, Finance, Operations, Governance, COVID-19 Response, and Community Relations
 - Mr. Weston's report was very positive, with strong accolades in all reported areas, and no items identified as needing improvement
 - COVID-19 Update
 - We continue to value in-person learning but understand the toll it places on our staff, students, and parents
 - Challenges include:
 - Monitoring staff and students for COVID-19 symptoms and quarantining appropriately
 - Having enough substitute teachers
 - Staff teaching both in-person as well as enhanced at home learning lessons
 - Transitioning students from in-person to enhanced at home learning and back again during quarantine periods
 - Following state and county COVID-19 guidelines and restrictions
 - Impact of quarantining students and staff (stress, mental health issues, etc.)
- IX. **Consent Agenda** 3 min (7:15) (7:39)
 Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. Finance
 1. September Financials
 2. Quarterly Financial Summary
 3. Internal Financial Control Report
 - B. SAC Minutes
 1. High School; October 1, 2020
 - **Motion: Mr. Hannan moved to file the consent agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**
- X. **Minutes: October 5, 2020** 2 min (7:18) (7:40)
 Action: (Swanson)
 Motion: (Vote) to approve the October 5, 2020 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Fradette moved to approve the October 5, 2020 minutes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**
- XI. **Discussion Agenda Items**
- A. **Items removed from Consent Agenda**
 - B. **Cabinet Level Reports**
 1. **Operations Capital Construction Report (Monthly)** 10 min (7:20) (7:41)
 Action: (Coles)
 Motion: (Info)
 Rationale: to review progress on all TCA capital construction projects
 - The North Campus project remains on schedule and on budget
 - Encouraged the Board to get a tour of the project if they desired
 2. **State Assessment/Student Achievement Comparative Analysis Report/ Accreditation Report** 10 min (7:30) (7:44)
 Action: (Jolly)

Motion: (Information)

Rationale: to review and assess TCA student achievement

- Mr. Jolly highlighted the following items from his report:
 - Since there was no state testing last year, TCA retained the same rating from the previous year for all of our schools “Performance Plan” (Highest Level)
 - Advanced Placement testing had solid participation and results
 - The determination for state testing for the 2020-2021 still has not been made, although local district superintendents are urging for another year without standardized testing

3. Five Year Financial Outlook 10 min (7:40) (7:56)

Action: (VanGambleare)

Motion: (Information)

Rationale: to review the five year financial projection

- Mr. VanGambleare (Chief Financial Officer) shared TCA’s five-year budget projection
- Using a conservative budget strategy, we continue to stay within our financial goals, even amid statewide budgetary challenges (with a 5% reduction in PPR this year and a likely reduction next year)
- Overall, with our community's continued support, TCA remains in solid financial shape

4. Annual Year Financial Review (Previous FY) 10 min (7:50) (8:07)

Action: (VanGambleare)

Motion: (Information)

Rationale: to review previous year’s financial health

- Mr. VanGambleare (Chief Financial Officer) shared TCA’s yearly financial review
- Some additional expenditures were required in the last quarter of FY19/20 for COVID-19 related costs (custodial, additional positions, IT costs, etc.) These expenditures were offset by COVID Relief Funds paid by the Federal Government.

5. ASD20 Monitoring Report 10 min (8:00) (8:13)

Action: (Sojourner)

Motion: (Info)

Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report

- Dr. Sojourner will present the ASD20 Board with our Monitoring Report on November 19, 2020
- The report focuses on Governance, Operations, Academic Achievement, and Finance
- TCA continues to perform at a high level in all areas
- Dr. Sojourner will also review our response to the effects of COVID-19

C. Board Level Reports

1. Charter School Advocacy Update 10 min (8:10) (8:18)

Action: (Moulton/Goin)

Motion: (Info)

Rationale: to discuss the current development of a local charter advocacy group

- The goal is to create a charter school advocacy group to represent common interests and advocate for those interest at the state capital
 - Presently gathering commitments from liked minded charter schools
 - Looking to hire a lobbyist to represent those interests amongst legislators
 - Determining the costs associated with hiring a lobbyist
- Want to develop grassroots energy amongst parents
 - Develop branding
 - Start outreach to parents
 - Provide information about legislative actions and ways for parents to act on issues important to charter schools
 - Create a website and other social media options (Twitter, Facebook, etc.)
- Next meeting is scheduled for November 30, 2020

2. Board Conferences 5 min (8:20) (8:27)

Action: (Moulton)

Motion: (Discussion)

Rationale: to determine what conference options are available for Board Members to attend

- The CASB and Colorado League of Charter Schools Conference will both be virtual this year
- There may be other opportunities for online learning opportunities from which the Board can benefit from

D. Board Communication 5 min (8:25) (8:34)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Board Election
- Substitute teacher needs at TCA
- Charter School Education Alliance

- Finances
- TCA/D20 Board liaison report

E. Future Board Agenda Items 5 min (8:30) (8:38)

1. Adopt A School Report, Dec, Info, Board
2. Parent Survey Plan (Common Questions Reviewed), Dec, Dis, Jolly
3. New Course Approvals, Dec, 1st Read, Jolly
4. Annual Registrar Report, Dec, Info, Harper
5. Board Policy Review, Dec, Review, Governance Committee
 - a. Election
 - b. Internal Financial Controls
6. Quarterly FAC Report/Audit

F. Comments from the Board of Directors 5 min (8:35) (8:39)

- There were no closing comments from the Board

G. Executive Session 15 min (8:40) (8:40)

Action: (Moulton)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback

Rationale: to provide TCA President with Bi-annual feedback from the TCA Board

- **Motion: Mr. Moulton moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback.**
- Discussion: Dr. Sojourner joined the Board in executive session
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XII. Adjournment (Approx. 8:55 p.m.) (8:55) (8:58)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Timothy Hannan
TCA Board Secretary